

**HIGHWAY/BUILDING/GROUNDS  
COMMITTEE MINUTES**

May 10, 2011

Present: Joe Marley Lloyd Washburn  
Charles DeClerck

Absent: Chad Michel, Mike McClure

Others present: John Curtin, Cliff Frye, Joelynda Conrad, Bruce Engeling, Bill Kennedy  
and Jan Bland.

The meeting of the Highway/Building/Grounds Committee was called for on Tuesday, May 10, 2011 at 6:30 p.m. in the Christian County Courthouse. The purpose of the meeting was County building issues, highway business and any other matters properly brought before the Committee.

Highway business:

Cliff Frye presented quotes from CTI to upgrade the computers and software at the Highway Department. Three computers and software are approximately \$5,100 and he will add a new printer and USB storage device for system back up. All can be completed within the \$6,000 budgeted for this upgrade. A motion was made by Charles DeClerck and seconded by Lloyd Washburn to upgrade the computer hardware and software and a cost not to exceed the budgeted amount of \$6,000. The motion carried.

Cliff Frye requested to purchase two used pickup trucks for the Highway Department at a cost not to exceed \$30,000. He has sufficient funds in the budget for equipment purchases. Recently one of the crew cabs had to be scraped leaving the department shorter on vehicles than they already are. Two used vehicles will bridge the gap quickly and Cliff will present a request at a later date to replace older vehicles with new ones proposed to be ordered off the State's Joint Purchase Program. A motion was made by Lloyd Washburn and seconded by Charles DeClerck to allow the Highway Department to purchase used pickup trucks at a cost not to exceed \$30,000. The motion carried.

Animal Control business:

Joelynda Conrad presented two quotes for fencing in an exercise pen at the Animal Control Facility. Upon review of the quotes, the companies did not bid on the same size and quality of materials. Cliff Frye will provide Joelynda with a specification sheet that she can provide the companies so that they can provide comparable quotes. A motion was made by Charles DeClerck and seconded by Lloyd Washburn to authorize the construction of the exercise pen at the Animal Control Facility and refer the new quotes to the finance committee. The motion carried. An exercise area was originally part of the plans for the new facility.

Joelynda Conrad presented two quotes for installation of exhaust fans in the Animal Control Facility. These fans will help move additional air through the kennels during hot weather. The quotes were as follows:

Hanks Heating and Cooling:	\$1,202.00
Ken Romig	\$2,318.66

Animal Control business (cont.):

A motion was made by Charles DeClerck and seconded by Lloyd Washburn to accept the low quotation from Hanks Heating and Cooling. The motion carried. It should be noted that these projects will be paid from the annual Willey Estate trust fund distribution. This money is specifically to be spent to benefit the animals.

County Correctional Center business:

Bill Kennedy and Bruce Engeling reported on the roof and plumbing projects at the correctional center. Although a couple of roofing companies have submitted quotes to repair the roof, it will be required to bid the project and Bill is working on specs.

It was thought that the floor drains in the jail needed to be repaired before the drain pipe repair was started. After conversation between Bill Kennedy and Jeff Nolan, it was suggested that it was more cost effective to do all at the same time. A motion was made by Lloyd Washburn and seconded by Charles DeClerck to refer to the Finance committee as to how to proceed with this much needed project. The motion carried.

Courthouse business:

Bill Kennedy has located a 12" bell which could be attached to the slave clock already existing in the courthouse. As Bill has already purchased the bell, he is requesting the installation to be in the second floor rotunda area. A minimal electrical connection would be the cost to the County and Bill would do the installation. A motion was made by Lloyd Washburn and seconded by Charles DeClerck to recommend and refer to the Finance Committee. The motion carried.

An inquiry has been received to the possibility of having a wedding ceremony in the rotunda area of both the second and third floors. With no opposition to allowing the wedding/event, it was suggested that a policy and fee schedule be developed and brought back to the committee.

Brought to the Committee for their opinion was a request to sell Sam's Club memberships in the courthouse to the employees. The Committee felt that this type of request should be denied.

A motion was made by Charles DeClerck and seconded by Lloyd Washburn to adjourn. The motion carried.

Respectfully submitted,

Joe Marley, Chairman  
Highway, Grounds, Building Committee