

AUDIT/FINANCE/PURCHASING COMMITTEE

May 16, 2011

Present: Paul Schmitz, Chairman Tim Butcher
Dick Breckenridge Tony Woods

Absent: Jack Pearce, Jr.

Others present: John Curtin, Bruce Kettelkamp, Bruce Engeling, Andrew Nelson,
Jeff Brown, Colleen Hadley, Julie Mayer, Bill Kennedy and Jan
Bland.

The Audit/Finance/Purchasing Committee met on Monday, May 16, 2011 at 6:30 p.m. in the County Board Meeting Room, second floor Christian County Courthouse, Taylorville, Illinois. The purpose of the meeting was to approve claims and any other matters.

A motion was made by Dick Breckenridge and seconded by Tim Butcher to approve the claims as presented for payment in May. The motion carried.

The current health insurance plan has increases to the premiums with each level of coverage-individual employee, spouse and family-each having a different rate of increase. The overall Blue Cross premium increase is 6.96%. As discussed and recommended from the advisory committee a motion was made by Tim Butcher and seconded by Tony Woods to approve the current Blue Cross Blue Shield, Metlife and VSP insurance renewal rates. The motion carried.

The changes in health plan are as follows:

				<u>Prescriptions</u>
Office visit	\$10	goes to	\$20	Generic drugs \$10 goes to \$15
Specialist visit	\$30	goes to	\$40	Preferred \$40 goes to \$30
				Non-preferred \$60 goes to \$50

Additionally, a new proposal under the IRS Section 125 plan has been presented by American Central Insurance (the County's broker for health insurances). The purpose for this is to save money for both the employee and the employer. The designated amount of money any employee voluntarily deducts from their gross pay prior to FICA and IMRF is tax deferred money to be used towards eligible medical or child care expenses. The initial set up cost is \$500 to the county and a \$4/person/month to administer the plan thereafter. A motion was made by Tim Butcher and seconded by Dick Breckenridge to

- offer the flexible spending account program to the employees with the option to terminate the program if there are not enough participants
- to pay the set up fee of \$500 from contingency
- to set caps for the medical portion of the flexible spending per employee as follows

- *--Newly hired not eligible until after one year of service
- *--1 to 3 years of service up to \$1000
- *--4 to 10 years of service up to \$1500
- *--over 10 years of service up to \$2000

The motion carried.

Bud Altman requested permission to offer a Critical Illness Wrap Around group insurance plan to the employees. There is no cost to the County. Altman already offers AFLAC services to the employees under the IRS Section 125 and meets with the employees annually during open enrollment. This plan also has a minimum participation level to proceed. A motion was made by Dick Breckenridge and seconded by Tony Woods to offer this supplemental employee paid insurance. The motion carried.

Ordinance O2011 CC 005 sets the fee for civil union licenses. Recently, the civil union was created in Illinois by Public Act 96-1513 and becomes effective June 1, 2011. As stated within the ordinance and the general principal set by other counties, the fee proposed would mirror the marriage license fees--\$20.00 for the license and \$5.00 for the Domestic Violence Legal Assistance Fund. A motion was made by Dick Breckenridge and seconded by Tony Woods to recommend to the full board to adopt the same fee for both marriage licenses and civil union licenses. The motion carried.

Julie Mayer, Circuit Clerk notified the Committee that an employee from her office just resigned and she requested to fill that position with an entry level salary, a difference of about \$4,000. A motion was made by Tim Butcher and seconded by Tony Woods to fill the deputy clerk position in the Circuit Clerk's Office. The motion carried.

Sheriff Kettelkamp presented an opportunity from federal funding COPS grant to hire a sheriff's deputy and pay for benefits also. The commitment is three years funded and the fourth year the County would be responsible to continue to employee this deputy. After the four years there is no further obligation. This position cannot take the place of any current position, it is supplemental. With this addition, the Sheriff will be able to add a deputy to the drug task force program. A motion was made by Dick Breckenridge and seconded by Tony Woods to approve the application for a COPS grant to supplement the deputy workforce. The motion carried.

As discussed at the Buildings Committee, Bill Kennedy described the current problems with the shower drains and drainage system at the correctional center. He noted that for years we have just worked on pieces of the blockages and need to fix it entirely. Kennedy has a quote of \$13,500 to fix the problems. He will continue to consult with

Jeff Nolan and update the committee if anything changes in the costs. Chief Deputy Engeling noted that another plumber gave an estimate considerably higher. A motion was made by Tim Butcher and seconded by Dick Breckenridge to declare the repairs urgent and move forward quickly, for Bill Kennedy to oversee the project and to fund the project with \$6,000 from capital improvements and the balance from contingency. The motion carried.

Chairman Curtin, City of Taylorville and the Christian County Economic Development Corporation have been working together to develop a certification fee for those who benefit from the construction projects within the Enterprise Zone. The charge would be ½ of 1% of the total construction projected cost at the time of application. The three entities would share the fee as follows: CCEDC—75%, County—12.5%, City of Taylorville—12.5%. Currently there is nothing collected by the entities only tax breaks to those using the Enterprise Zone benefits. A motion was made by Tim Butcher and seconded by Dick Breckenridge to adopt the certification fee applicable to the Enterprise Zone participants and the fee shall not exceed \$200,000. The motion carried.

We have received a letter from West Central Development Council, Inc. concerning membership dues in the amount of \$6,884.00. A motion was made by Tim Butcher and seconded by Tony Woods not to pay the dues as no funds were designated in the budget and we will consider again during budget hearings for the next year. The motion carried.

Chairman Curtin was contacted by the Christian County Fair Board requesting a raffle license. Curtin explained that many years ago when the State first allowed counties to collect fees for raffle licenses, this county chose not to participate. The Fair Board president is requesting a letter from the county stating the above. Our letter will state we have no ordinances or restrictions pertaining to raffles in the unincorporated areas of the county.

A motion was made by Tony Woods and seconded by Dick Breckenridge to adjourn. The motion carried.

Respectfully submitted by,

Paul Schmitz, Chairman,
Audit/Finance Committee