

AUDIT/FINANCE/PURCHASING COMMITTEE

April 18, 2011

Present: Paul Schmitz, Chairman
Tim Butcher Jack Pearce, Jr.
Dick Breckenridge Tony Woods

Absent:

Others present: John Curtin, Bruce Kettelkamp, Bruce Engeling, Colleen Hadley, Linda Curtin, Julie Mayer, Laura Cooper, Gerry Grigsby, Judge Paisley, Mike Gianasi, Cliff Frye, Jeremy Travelstead, Lynn Koehler and Jan Bland.

The Audit/Finance/Purchasing Committee met on Monday, April 18, 2011 at 6:30 p.m. in the County Board Meeting Room, second floor Christian County Courthouse, Taylorville, IL. The purpose of the meeting was to approve claims and any other matters.

A motion was made by Jack Pearce and seconded by Tim Butcher to approve the claims as presented for payment in April. The motion carried.

Jeremy Travelstead of American Central Insurance explained some mandatory policy changes for the upcoming year per the Health Care Reform. The changes include no fee/copay for physicals or annual wellness exams; no maximum coverage limits; and various therapies are now unlimited visits.

He presented the current insurance coverage premium increases and other policy or carrier options. An overall increase with Blue Cross Blue Shield is 6.96% although, each category varies in the actual increase. There is a minimal increase to MetLife dental and no increases to the vision or life insurance. The newly established advisory sub-committee will discuss the proposed policy options.

Lynn Koehler of American Central Insurance discussed the possibility of the County offering a Flexible Spending Account to the employees

Requests to fill vacant positions—due to hiring freeze

*Laura Cooper, Chief Probation Officer reviewed with the Committee the increased demands of her staff since the inception of the Drug Court and is requesting to fill an open position. Judge Paisley repeated the intense involvement of the Probation Department with this program. This position will be reimbursed 100% by the state and the probation court fees. The cost to the County would be about \$10,000 for benefits.

*Julie Mayer, Circuit Clerk has been notified of a retirement in June and requested to fill that position with an entry level salary, a difference of about \$10,000.

*Gerry Grigsby, interim Health Administrator requested to fill a vacancy in the TB department. The current employee would be transferring to a non-bargaining position. The funds are established and levied through the TB Sanitarium.

*Cliff Frye, County Engineer requested to hire a seasonal part time employee and six summer employees. The summer employees are in the budget and there is money for the seasonal part time hire.

Motions to fill positions

*A motion was made by Tim Butcher and seconded by Dick Breckenridge to approve the new hire of a Probation Officer with the County paying the benefits. The motion carried.

*A motion was made by Tony Woods and seconded by Tim Butcher to fill the deputy clerk position in the Circuit Clerk's Office. The motion carried.

*A motion was made by Jack Pearce and seconded by Dick Breckenridge to fill the TB clerk position at the Health Department. The motion carried.

*A motion was made by Tim Butcher and seconded by Tony Woods to hire a seasonal part time person at the Highway Department for \$13/hour. The motion carried.

It was discussed if non-bargaining employees would receive a 2% increase. No decision will be made until the budgets are discussed. Also, discussed was a referral from the Personnel Committee on payroll reporting changes due to the additional cost created in the conversion to hourly rates. Although it is a minimal cost at this time, it may occur again when the AFSCME wage increase is effective on November 30. A motion was made by Tony Woods and seconded by Dick Breckenridge to allow the affected salary line items to run over due to the conversions. The motion carried.

Sheriff Kettelkamp reported to the Committee that recently he was notified that the County has received a \$20,000 grant from the Department of Justice to purchase a squad car, which is about 75% of the total cost of an equipped vehicle. They will find the necessary money from within their budget to pay the balance and accept the grant. A motion was made by Jack Pearce and seconded by Dick Breckenridge to accept the grant for the new squad car. The motion carried.

The annual registration fee for the Taylorville/Christian County Enterprise Zone was submitted from the City requesting the County pay \$100 which is half of the total fee. A motion was made by Dick Breckenridge and seconded by Tony Woods to pay the County's part from contingency. The motion carried.

As referred from the Personnel Committee, Linda Curtin came before the Committee concerning the County Clerk's budget in 2010 or 2011 to cover the supplemental bonus for the Chief Deputy for the November 2010 election. After further consideration, it was determined that a decision was made too quickly last month and with further evaluation of all circumstances an error was made to award a bonus for one individual. It should be acknowledged that this chief deputy and for that matter, all of our chief deputies are very dedicated and hard working employees, however, we cannot make this award--we did not consider it as a raise. A motion was made by Tim Butcher and seconded by Tony Woods to reverse the decision from last month to grant the bonus to the County Clerk's Chief Deputy. The motion carried with one opposed.

A motion was made by Jack Pearce and seconded by Tony Woods to adjourn. The motion carried.

Respectfully submitted by,
Paul Schmitz, Chairman,
Audit/Finance Committee